

City of Cambridge
City Council Meeting
Monday, March 1 2021
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday, February 25, 2021, the Cambridge City Council convened in open public meeting at 6:30 P.M. on March 1, 2021 at the Cambridge Community Building. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn, and Kevin Banzhaf. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne, Director of Economic Development Melissa Jackson and City Attorney Lisa Shifflet. Visitors present were Genny Kubik for *The Valley Voice*, and Jessica Fischer for *Tri Valley Health System*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: Minutes of February 15, 2021 and the claims report. The City Council received a copy of the minutes of February 15, 2021 and the claims report prior to this meeting. Vernita Saylor stated the motion, seconded by Mike Harris, to approve the minutes of February 15, 2021 and the claims report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf. Abstaining on Ommert Technologies claim was Jeff Ommert. Jeff Ommert voted yes on all other claims and minutes, none voted no. Motion carried for the minutes of February 15, 2021 and the following claims report:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>1-Mar-21</i>			
<i>Period 02/16/2021 TO 03/01/2021</i>			
Check No.	Vendor, For	Amount	Dept. Total
<u>Combined Utility:</u>			
31943	Schaben Sanitation, Trash pickup	13,488.76	
31944	Twin Valleys Public Power District, Purchased Power	190,854.39	
31945	Cambridge Post Office, Postage	267.75	
31946-31952	Payroll	10,885.62	
31953	Ag Valley, Fuel	368.34	
31954	BIC, Purchased Power	2,006.40	
31955	Cambridge General Store, Supplies	235.49	
31956	Cambridge Super Market, Supplies	4.69	
31957	Cambridge Telephone, Utility	744.42	
31958	Eakes Office Solutions, Supplies	1,039.94	

31959	Flammang Construction, Repair meeting room drywall	854.13	
31960	Hometown Leasing, Copier Lease	641.74	
31961	Municipal Supply, Inc., Supplies	2,631.41	
31962	Nebraska Public Health Environmental Lab, Water Testing	30.00	
31963	Olsson Associates, Emission Report	500.00	
31964	Ommert Tech, Computer Lease	333.61	
31965	Paper Tiger Shredding, Shred Paper	40.00	
31966	Samway Floor Covering, cove	92.28	
31967	Southwest Farm & Auto, Supplies	13.78	
31968	Twin Valleys Public Power, Pole Attachments	126.00	
ACH	Black Hills Energy, Utility	1,072.10	
ACH	Nebraska Department of Revenue, Sales Tax	8,655.23	
ACH	IRS, Federal With holdings	3,760.59	
ACH	City of Cambridge, Utility	3,934.23	
TR	Water System Extension, Transfer	1,083.37	
TR	Sewer Improvement, Transfer	1,000.00	244,664.27
	<u>City Account (General Fund):</u>		
48796	Payroll	398.70	
48797	Ag Valley, Fuel	243.78	
48798	Amazon, Library Supplies	249.40	
48799	Baker & Taylor, Library Books	117.43	
48800	BookPage, Library Reader Service	30.00	
48801	Cambridge Chamber, Chamber Bucks for Post Prom	20.00	
48802	Cambridge General Store, Supplies	56.80	
48803	Cambridge General Store, Library Supplies	76.05	
48804	Cambridge Super Market, Library Supplies	13.27	
48805	Cambridge Telephone, Utility	419.28	
48806	void	0.00	
48807	DHHS, Pool Permits	80.00	
48808	Eakes Office Solutions, Library Copier Lease, Library Supplies	284.70	
48809	Extreme Ag, Fire Dept. Supplies	116.00	
48810	First State Insurance, Bond Renewal	40.00	
48811	Furnas County Treasurer, Police Contract	4,720.83	
48812	Gale, Library Books	84.53	
48813	Employee Deductible	2.19	
48814	Harlequin Reader Service, Reader Service	29.96	
48815	Magnolia Journal, Library Subscription	20.00	
48816	Maria Downer, Library Supplies	16.62	
48817	Martha Stewart Living, Subscription	9.99	
48818	Matheson Tri-Gas, Oxygen	104.72	
48819	Employee Deductible	780.75	

48820	Miller & Associates, Flood Plain Administration	100.00	
48821	Odiss Enterprises, LLC, repair shop door	278.00	
48822	Ommert Tech, Computer Lease	91.92	
48823	Sandry Fire Supply, Fire Dept. Supplies	76.70	
48824	SchoolLife, Library Supplies	185.45	
48825	Southwest Farm & Auto, Supplies	11.99	
48826	Taste of Home, Subscription	20.00	
48827	Van Diest Supply, Chemicals	2,550.00	
48828-48851	Payroll	4,560.33	
ACH	Black Hills Energy, Utility	1,167.88	
ACH	IRS, Federal With holdings	66.06	
ACH	First Central Bank, Computer Loan	240.00	
ACH	Eakes Office Supply, Library Copier Lease	146.84	
ACH	City of Cambridge, Utility	3,159.69	
ACH	Payroll	1,477.60	
ACH	IRS, Federal With holdings	1,183.91	
TR	Fire/Ambulance Sinking Fund, Transfer	1,647.20	
TR	City of Cambridge, Interfund Transfers	33,500.00	58,378.57
	<u>LB840/ Revolving Loan/ HTC:</u>		
4369	Cambridge Chamber, Chamber Lunch	8.00	
4370	Waypoint Bank, Down Payment Assistance Loan	15,000.00	
4371	CAMAS Publishing, Business Promotion	706.00	
4372	Cambridge Chamber, Chamber Lunch	8.00	
4373	Cambridge Telephone, Utility	48.86	
4374	Flagship Publishing, Business Promotion	722.00	
4375	void	0.00	
4376	Melissa Jackson, Contract	1,361.76	
4377	Cambridge Chamber, Reimb for Live2Lead	1,100.00	18,954.62
	Total:	321,997.46	321,997.46

Public Hearing – Add Day Care Center to “C-1” and “C-2” Zoning:

6:32 p.m. Mayor Gunderson opening the Public Hearing. There was no public comment.

6:33 p.m. Mayor Gunderson closed the Public Hearing.

Tony Groshong stated the motion, seconded by Derek Raburn, to approve Ordinance #778 on first reading. Mayor Gunderson read by title Ordinance No. 778 as follows:

AN ORDINANCE AMENDING ZONING ORDINANCE 2015, REVISED AUGUST 2020;
AMENDING CHAPTER TWO, ARTICLE 5, SECTION 02 PERMITTED USES; ADDING
DAY CARE CENTER; REPEALING ALL ORDINANCES IN CONFLICT; EFFECTIVE
DATE OF THIS ORDINANCE.

Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf. Motion carried unanimously.

Derek Raburn stated the motion, seconded by Vernita Saylor, to approve the first reading of Ordinance No. 779. Mayor Gunderson read Ordinance No. 779 by Title:

AN ORDINANCE AMENDING ZONING ORDINANCE 2015, REVISED AUGUST 2020; AMENDING CHAPTER TWO, ARTICLE 6, SECTION 02 PERMITTED USES; ADDING DAY CARE CENTER; REPEALING ALL ORDINANCES IN CONFLICT; EFFECTIVE DATE OF THIS ORDINANCE.

Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf. Motion carried unanimously.

Public Hearing – Citizens Advisory Report:

6:36 p.m. Mayor Gunderson opened the Public Hearing.

City Clerk/Treasurer Kandra Kinne and Director of Economic Development Melissa Jackson attended the February 17, 2021 meeting of the Citizen Advisory Committee meeting where the report was approved. There was no further comment.

6:38 p.m. Mayor Gunderson closed the Public Hearing.

Vernita Saylor stated the motion, seconded by Tony Groshong, to accept the report of the Citizens Advisory Committee. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously to accept the report of the Citizen Advisory Committee

Reports of Officers, Boards and Committees:

- a. Utility Supervisor Report – Dave Houghtelling reported on the following projects: Air Permit Emissions with Olsson at a cost estimate of \$15,000; pre-construction meeting for the swimming pool project held on February 25 with work to start on August 8; bridge inspection was performed on the bridge to the Park; generation during the frigid weather; snow removal; three water leaks; Figgins Construction’s quote for armor coating 17 - 18 City blocks at \$89,266.65 plus \$4,000 to \$5,000 for gravel. Derek Raburn stated the motion, seconded by Tony Groshong, to approve retaining Figgins Construction for armor coating 17 – 18 blocks at a quote of \$89,266.65 plus \$4,000 to \$5,000 for gravel. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously to accept the quote of Figgins Construction for armor coating.
- b. City Clerk/Treasurer Report – Kandra Kinne reported on the following projects: advertising for water/wastewater position; problem with lock on double doors in large room submitted to Axxent; Flood Plain Mitigation Plan submitted; Steve Johnson reported that Northwestern Mutual Employee Benefits Agency was acquired by Patriot Growth Insurance Services; audit is progressing; Kandra and MiKayla Kent will attend training virtually during the week of March 14; and a request for a bean bag toss tournament for the Community Building. A suggestion was made to refer the request to the Golf Course.
- c. Attorney Report – Lisa Shifflet reported that she must publish for 30 days a public notice regarding the abandoned car.

Unfinished Business:

- a. Twin Valleys Public Power District proposed contract – Mayor Gunderson reported on contract details – capital improvements will be billed at actual cost; commencement date will be April 1. Dave Houghtelling will get drawings from Olsson and submit to Twin Valleys.
- b. Employee Handbook update – City Attorney will prepare a resolution to approve the Employee Handbook for the next meeting.

New Business:

- a. Special Designated Liquor Permit – Cambridge Golf Club – Fish Fry & Pitch Tournament
Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the Special Designated Liquor Permit for the Cambridge Golf Club to host a fish fry and pitch tournament on March 19, 2001 at the Cambridge Community Building. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf. Mike Harris abstained from voting, none voted no. Motion carried unanimously by Council members voting.

Citizen Comments – Jessica Fischer was present for Tri Valley Health System. She gave an update on the thefts at the Thrift Store – bins have been installed for drop-off, working with law enforcement and more cameras will be installed. Jessica thanked City Council for the use of the Community Building for Covid vaccinations. Additionally, Jessica reported that staff is working on the “C” wing of the Heritage Plaza.

Reports of Officers, Board and Committees:

Melissa Jackson, Director of Economic Development, reported on a recent Strategic Planning Session. A subject discussed was to have a community poll to determine the best business for the area. Economic Development is looking at a Micro TIF and the eligibility of a grant from USDA for emergency equipment.

Adjournment: Vernita Saylor stated the motion, seconded by Tony Groshong, to adjourn at 7:47 P.M. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor